

## **SHILDON TOWN COUNCIL**

**COUNCIL OFFICES  
CIVIC HALL SQUARE  
SHILDON  
CO. DURHAM**

**7<sup>th</sup> July 2020**

Dear Sir/Madam

A 'Virtual' Meeting of Shildon Town Council will be held online on Tuesday, 14<sup>th</sup> July 2020 at 6.30pm and you are summoned to attend.

Yours faithfully

T A Bellas  
Town Clerk

### **Business to be transacted at the Meeting will be:**

**1. Notice of Meeting**

Public Notice of the Meeting has been given in accordance with Schedule 12. Paragraph 10(2) of the Local Government Act 1972.

**2. Apologies for Absence**

To receive apologies for absence.

**3. Public Question Time**

To take questions from the public, notice of which has been given in accordance with the appropriate standing order.

**4. Declarations of Interest**

To notify of any items that appear in the agenda in which you may have a disclosable pecuniary interest and/or any other interest.

**5. Minutes**

To approve the minutes of the Virtual Meeting of the Town Council held on 15<sup>th</sup> June 2020 – copy attached.

**6. Committee Minutes**

To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-

a. Virtual Service and Amenities

30<sup>th</sup> June 2020

**7. Draft National Code of Conduct**

To receive the report of the Town Clerk

**8. Budgetary Control Statement**

To consider the Budgetary Control Statement for June 2020.

**9. Civic Hall Report**

To consider the report for the month of June 2020.

**10. Accounts**

To examine accounts awaiting payment and accounts paid in advance for the month of June 2020.

**11. Bank Reconciliations**

To consider the report of the Town Clerk

**12. Appreciations and Congratulations**

To receive the schedule of mayoral engagements and announcements made by the Town Mayor.

**How to join the meeting using zoom.us**

Should any member of the public wish to join the virtual meeting, please contact the Town Council by email – [council@shildon.gov.uk](mailto:council@shildon.gov.uk) to request an invitation. You will be provided with instructions on how to join the meeting electronically. You will also need to sign up to a Zoom account, which is free. You should use your browser to find [zoom.us](https://zoom.us), then simply follow the instructions to sign up.