

SHILDON TOWN COUNCIL

**COUNCIL OFFICES
CIVIC HALL SQUARE
SHILDON
CO. DURHAM**

8th June 2020

Dear Sir/Madam

A 'Virtual' Meeting of Shildon Town Council will be held online on Monday, 15th June, 2020 at 6.30pm and you are summoned to attend.

Yours faithfully

T A Bellas
Town Clerk

Business to be transacted at the Meeting will be:

1. Notice of Meeting

Public Notice of the Meeting has been given in accordance with Schedule 12. Paragraph 10(2) of the Local Government Act 1972.

2. Apologies for Absence

To receive apologies for absence.

3. Public Question Time

To take questions from the public, notice of which has been given in accordance with the appropriate standing order.

4. Declarations of Interest

To notify of any items that appear in the agenda in which you may have a disclosable pecuniary interest and/or any other interest.

5. Minutes

To approve the minutes of the Ordinary Meeting of the Town Council held on 9th March 2020 – copy attached.

6. Committee Minutes

To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-

- | | | |
|----|-----------------------|----------------------------|
| a. | Service and Amenities | 9 th March 2020 |
| b. | Resources | 9 th March 2020 |
| c. | Decision Notes | April 2020 |
| d. | Decision Notes | May 2020 |

7. Annual Return 2019/20

To receive the report of the Town Clerk

8a. Budgetary Control Statement

To consider the Budgetary Control Statement for May 2020.

8b. Civic Hall Report

To consider the report for the month of May 2020.

9. Accounts

To examine accounts awaiting payment and accounts paid in advance for the month of May 2020.

10. Bank Reconciliations

To consider the report of the Town Clerk

11. Appreciations and Congratulations

To receive the schedule of mayoral engagements and announcements made by the Town Mayor.

How to join the meeting using zoom.us

Should any member of the public wish to join the virtual meeting, please contact the Town Council by email – council@shildon.gov.uk to request an invitation. You will be provided with instructions on how to join the meeting electronically. You will also need to sign up to a Zoom account, which is free. You should use your browser to find zoom.us, then simply follow the instructions to sign up.