

**SHILDON TOWN COUNCIL**

**COUNCIL OFFICES  
CIVIC HALL SQUARE  
SHILDON  
Co. DURHAM**

**1<sup>st</sup> May 2015**

Dear Sir/Madam,

The Annual Meeting of Shildon Town Council will be held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday 11<sup>th</sup> May 2015 at 6.30pm and you are summoned to attend.

Yours faithfully

T A Bellas

Town Clerk

**AGENDA**

1. To elect the Town Mayor for 2015/16
2. To receive the Declaration of Acceptance of Office from the Town Mayor
3. Vote of thanks to the retiring Town Mayor and receipt of report from the retiring Town Mayor
4. To elect a Deputy Town Mayor for 2015/16
5. Apologies for Absence
6. Declarations of Interest
7. To appoint a Leader of the Town Council for 2015/16
8. To appoint a Deputy Leader of the Town Council for 2015/16
9. To appoint Members to serve on full Committees for 2015/16

It is **recommended** that all Members serve on the full Committees of the Town Council

10. To agree the following schedule of meeting dates for the Town Council and full Committees:

2015

June	8	Council and Committees
July	13	Council and Committees
September	14	Council and Committees
October	12	Council and Committees
November	16	Council and Committees
December	14	Council and Committees

2016

January	18	Council and Committees
February	8	Council and Committees
March	14	Council and Committees
April	11	Council and Committees

11. To appoint Members to serve on the Complaints Committee for 2015/16 (currently Town Mayor and Chairman and Vice-Chairman of full Committees)
12. To appoint Members to serve on the following Sub-Committees for 2015/16:-
- a) Staffing Sub-Committee (currently Town Mayor and Deputy Town Mayor and Chairman and Vice-Chairman of full Committees)
  - b) Planning Sub-Committee (currently Chairman and Vice-Chairman of relevant standing Committee plus one member from each ward)

Current ward representation being:

Cllr M Gordon – Sunnydale  
Cllr M P Burdess – Byerley  
Cllr J Miller - Thickley

13. To appoint Members to serve on the following working parties for 2015/16:

Historically the membership of the working parties has reflected the political balance of the Town Council. However for 2013/14 no nominations were made for the two Independent members or the one Liberal Democrat member.

- a) Civic Hall Management – current representation being:

Town Mayor  
Deputy Town Mayor  
Chairman of Service and Amenities Committee  
Vice-Chairman of Service and Amenities Committee  
Chairman of Resources Committee  
Vice-Chairman of Resources Committee  
Cllr A Walker

- b) Allotments – current representation being:

Town Mayor  
Deputy Town Mayor  
Chairman of Service and Amenities Committee  
Vice-Chairman of Service and Amenities Committee  
Chairman of Resources Committee  
Vice-Chairman of Resources Committee  
Cllr J Miller

14. To appoint representatives to the following outside bodies:-

- a) County Durham Association of Local Councils – 2 representatives required – currently Cllrs P Quinn and H Nicholson
- b) Bishop Auckland and Shildon Local Councils Committee – 3 representatives plus Town Clerk required – currently Cllrs P A Pemberton, H Nicholson and A Walker
- c) Jubilee Fields Community Association – 1 representative required – currently Cllr P Quinn
- d) Shildon Community Safety Group – 2 representatives required – currently Cllrs P Quinn and A Walker
- e) Museum Forum – 1 representative required – currently Cllr P A Pemberton
- f) Shildon Children and Young Peoples Action Network – 1 representative required – currently Cllr M P Burdess

- g) Larger Local Councils Forum – 2 representatives required – currently Cllrs H Nicholson and P Quinn
15. To approve the minutes of the Ordinary Meeting of the Town Council held on 13<sup>th</sup> April 2015
  16. To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-
    - a. Service and Amenities 13<sup>th</sup> April 2015
    - b. Resources 13<sup>th</sup> April 2015
  17. Police Report
  18. Appreciations and Congratulations
    - a. Schedule of mayoral engagements attached
  19. Exclusion of Press and Public

That in accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.
  20. Shildon Civic Hall – Report of Town Clerk to follow
  21. Annual Internal Audit Report – Report of Town Clerk to follow