

SHILDON TOWN COUNCIL

**COUNCIL OFFICES
CIVIC HALL SQUARE
SHILDON
CO. DURHAM**

2nd November 2018

Dear Sir/Madam

An Ordinary Meeting of Shildon Town Council will be held on 12th November 2018 in the Council Chamber, Civic Hall Square, Shildon, Co Durham at 6.30pm and you are summoned to attend.

Yours faithfully

T A Bellas
Town Clerk

AGENDA

1. Notice of Meeting

Public Notice of the Meeting has been given in accordance with Schedule 12. Paragraph 10(2) of the Local Government Act 1972.

2. Apologies for Absence

To receive apologies for absence.

3. Public Question Time

To take questions from the public, notice of which has been given in accordance with the appropriate standing order.

4. Declarations of Interest

To notify of any items that appear in the agenda in which you may have a disclosable pecuniary interest and/or any other interest.

5. Minutes

To approve the minutes of the Ordinary Meeting of the Town Council held on 15th October 2018 – copy attached.

6. Committee Minutes

To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-

- a. Service and Amenities 15th October 2018
- b. Resources 15th October 2018

7. Police Report

To receive the police report for the month of October 2018.

8. Consultation on Updating the Disqualification Criteria for Councillors and Mayors

To receive the report of the Town Clerk

9. Draft Code of Conduct for Employees – Policy and Procedure

To consider the approval and adoption of a Code of Conduct for employees

10. Draft Information Technology Policy

To consider the approval and adoption of an Information Technology Policy

11. Appreciations and Congratulations

- a. To receive the schedule of mayoral engagements and announcements made by the Town Mayor.
- b. To receive a letter of appreciation from Great North Air Ambulance.