

## **SHILDON TOWN COUNCIL**

**COUNCIL OFFICES  
CIVIC HALL SQUARE  
SHILDON  
CO. DURHAM**

**2<sup>nd</sup> November 2018**

Dear Sir/Madam

An Ordinary Meeting of Shildon Town Council will be held on 12<sup>th</sup> November 2018 in the Council Chamber, Civic Hall Square, Shildon, Co Durham at 6.30pm and you are summoned to attend.

Yours faithfully

T A Bellas  
Town Clerk

### **AGENDA**

**1. Notice of Meeting**

Public Notice of the Meeting has been given in accordance with Schedule 12. Paragraph 10(2) of the Local Government Act 1972.

**2. Apologies for Absence**

To receive apologies for absence.

**3. Public Question Time**

To take questions from the public, notice of which has been given in accordance with the appropriate standing order.

**4. Declarations of Interest**

To notify of any items that appear in the agenda in which you may have a disclosable pecuniary interest and/or any other interest.

**5. Minutes**

To approve the minutes of the Ordinary Meeting of the Town Council held on 15<sup>th</sup> October 2018 – copy attached.

**6. Committee Minutes**

To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-

- a. Service and Amenities 15<sup>th</sup> October 2018
- b. Resources 15<sup>th</sup> October 2018

**7. Police Report**

To receive the police report for the month of October 2018.

**8. Consultation on Updating the Disqualification Criteria for Councillors and Mayors**

To receive the report of the Town Clerk

**9. Draft Code of Conduct for Employees – Policy and Procedure**

To consider the approval and adoption of a Code of Conduct for employees

**10. Draft Information Technology Policy**

To consider the approval and adoption of an Information Technology Policy

**11. Appreciations and Congratulations**

- a. To receive the schedule of mayoral engagements and announcements made by the Town Mayor.
- b. To receive a letter of appreciation from Great North Air Ambulance.