

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 14<sup>th</sup> November 2016.

Present: Councillor P Quinn in the Chair  
Councillors P A Pemberton, H Nicholson, A Walker, J Gash, D Hancock, J G Huntington, L Cockfield, L Iddon, S C Bird, B Bates and L Deakin

SA 45/16 Apologies for Absence

Apologies for absence were received from Councillors D Gordon, B Stoker, M Stott and S Quinn.

SA 46/16 Declarations of Interest

There were no declarations of interest.

SA 47/16 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of October 2016 and advised that bar sales achieved budget but meal sales were £2.5k below budget. The overall performance for the year to date is slightly less than £6k over budget although it must be appreciated that the cumulative performance for the year to October 2015 was £12k over budget and by the end of the year actual performance was under budget. Bookings for the festive season are comparative with those of last year and therefore there remains optimism that a positive end of year performance will be achieved.

**Recommended** that the report be received.

SA 48/16 Civic Hall

The Civic Hall Manager presented a report to Members and provided an update on the Civic Hall opening hours during the Christmas period.

Members were also updated on the Christmas trading position which indicates that, as bookings currently stand, bar sales will achieve budget but food sales will be under budget.

In order to reach targets while still producing good quality meals at affordable prices, the Civic Hall Manager recommended that the pricing structure for meals served within the restaurant be increased.

**Recommended** that:-

- a. the report of the Civic Hall Manager be noted.
- b. the pricing structure for meals served within the restaurant be increased between 10p and 50p per dish with the menu revision scheduled for January 2017.

SA 49/16 Durham County Council: Planning Applications

**Recommended** that no comment be made on the following application:-

**Signed**  
**Chairman**.....

- a. Erection of two storey side/rear extension and single storey rear extensions at 26 Southland Gardens, Shildon submitted by Mrs Lindsay Baxter.

The following application has been **withdrawn**:-

- a. Change of use to cattery/animal care, café, petting centre and parking at All Saints Church, Shildon submitted by Mr and Mrs Johns.

SA 50/16 Durham County Council: Planning Decisions

**Recommended** that the decisions taken since the last meeting of the Committee be noted.

SA 51/16 South West Durham Residents', Businesses' & Travellers' Forum

The Town Clerk informed Members that Shildon Town Council had been invited to be part of a South West Durham Residents' Businesses' and Travellers' Forum and provided details of the aims, objectives and purpose of the Forum.

**Resolved** that the Town Council continue to be involved as a stakeholder attending meetings of the Forum.

SA 52/16 Hackworth Park : Proposed Junior Parkrun

The Town Clerk informed Members of a proposal to operate a junior parkrun in Hackworth Park every Sunday starting at 9.00am. Key personnel and a list of volunteers had been identified to oversee the marshalling of the course and the organisers of the current parkrun will support the junior parkrun. The junior parkrun will be registered with parkrun UK and adopt all relevant parkrun policies and procedures.

**Recommended** that the Town Council agree to a junior parkrun to operate in Hackworth Park, Shildon every Sunday subject to appropriate insurance cover, policies and procedures being in place.

Signed  
Chairman.....