

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 15<sup>th</sup> January 2018.

Present: Councillor P Quinn in the Chair  
Councillors A Walker, H Nicholson, P Walton, A Farlow, M P Johnson, J G Huntington, L Cockfield, S Townsend, D Reynolds, D A Anderson, D L Mather, L Deakin and S Quinn.

SA 57/17 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors D Childs and J Miller.

SA 58/17 Declarations of Interest

There were no declarations of interest.

SA 59/17 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of December and advised that bar sales exceeded the budget by almost £5k whilst food sales failed to achieve budget by £2.5k. Costs were almost £3k below budget and therefore the overall financial performance for the month was £5.5k better than budget.

Cumulatively for the year to date both bar and food sales were above budget with a year to date overall financial performance £25k better than budget.

**Recommended** that the report be received.

SA 60/17 Civic Hall

The Civic Hall Manager presented a report to Members and provided an update on price increases on wet product supplies.

Members were also informed that a food safety audit inspection by Durham County Council Senior Consumer Protection Officer had taken place at the Civic Hall.

An update was provided on the painting of the function suite which was scheduled for January 2018, but now anticipated to be completed by the end of the financial year.

**Recommended** that:

- a) the report of the Civic Hall Manager be received.
- b) a price increase of between £0.05 and £0.15 be approved on all draught products indicated in the report.
- c) price increases on other stocked products be implemented by the Civic Hall Manager as outlined in the report.
- c) the food safety inspection report be noted.

**Signed**  
**Chairman**.....

SA 61/17 Durham County Council: Planning Applications

**Recommended** that no comment be made on the following applications:-

- a) Retention of flues to biomass boiler and siting of 4no storage containers at Unit 8C, Hackworth Industrial Park, Shildon submitted by Furness Property Solutions Ltd.
- b) Demolition of grade II listed barn at Low West Thickley Farm, Brusselton Lane, Brusselton submitted by Mr M Spence.
- c) Two signs at Library entrance – 1. Library opening times, 2. Library advert, at Shildon Library, Church Street, Shildon submitted by Miss E Hall.
- d) Retention of site signage at Locomotion, Dale Road, Shildon submitted by Science Museum Group.

SA 62/17 Durham County Council: Planning Decisions

**Recommended** that the decisions taken since the last meeting of the Committee be noted.

SA 63/17 Allotments Working Party

The notes and recommendations of the Allotments Working Party held on Wednesday, 13<sup>th</sup> December 2017 were considered.

**Recommended** that:

- a) the notes and recommendations of the meeting of the Allotments Working Party held on 13<sup>th</sup> December, 2017 be received.
- b) A letter be forwarded to the complainant advising of the comments and recommendations of the Allotments Working Party.
- c) the Allotments Working Party look at and consider revisions to the current tenancy agreement and report back to Committee.

**Signed**  
**Chairman.....**