

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 16th April 2018.

Present: Councillor P Quinn in the Chair
Councillors A Walker, H Nicholson, P Walton, A Farlow, D Childs, J G Huntington, L Cockfield, D Reynolds, D A Anderson, D L Mather, L Deakin and S Quinn.

SA 78/17 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors M P Johnson, L Butterworth and S Townsend.

SA 79/17 Declarations of Interest

There were no declarations of interest.

SA 80/17 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of March and advised that bar sales exceeded budget by £3k whilst meal sales achieved the budget. Overall for the year to the end of March bar sales exceeded budget by £27.5k and meal sales exceeded budget by £5.5k which resulted in the overall net cost of the Civic Hall for the year to be some £22k below budget. This represented a significantly positive financial performance for the year.

For the month of March the gross profit percentage was lower than normal as a result of the transfer of previously received income to deposits as a result of an event which was due to be held in April and it is practice to match event income with event expenditure in the month in which the event was held to prevent any distortion.

Recommended that the report be received.

SA 81/17 Civic Hall Managers Report

The Town Clerk introduced Mr Stuart Joyce, the newly appointed Civic Hall Manager, to the meeting.

The current Civic Hall Manager presented a verbal report to Members and provided an update on Civic Hall improvements and of remedial works carried out within the Civic Hall.

Recommended that:

- a. the verbal report of the Civic Hall Manager be received.
- b. the Civic Hall Manager be thanked for his commitment to the role during his employment with Shildon Town Council and Members wished him well for the future.

SA 82/17 Durham County Council: Planning Applications

Recommended that no comment be made on the following application:-

Signed
Chairman.....

- a. Conversion of integral garage to habitable room at 34 Sterling Way, Shildon submitted by Carl Dixon.

SA 83/17 Durham County Council: Planning Decisions

No planning decisions had been received.

SA 84/17 Appointment of Civic Hall Manager

The Town Clerk informed Members of the appointment of a Civic Hall Manager due to the resignation of the current Manager.

Recommended that:

- a. the report be received.
- b. the appointment of a Civic Hall Manager be confirmed, subject to the receipt of satisfactory references.

Signed
Chairman.....