

Minutes of the Ordinary Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 14<sup>th</sup> October 2019.

Present: Councillor P Quinn in the Chair  
Councillors A Walker, J Graham, A Farlow, D Childs, L Cockfield, D Reynolds, S Townsend, R A Anderson, L Deakin, D L Mather, K Ambrosini and S Quinn.

TC 66/19 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 67/19 Public Question Time

There were no questions from members of the public.

TC 68/19 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J G Huntington and H M Hanratty.

TC 69/19 Declarations of Interest

There were no declarations of interest.

TC 70/19 Minutes

**Resolved** that the minutes of the Ordinary Meeting of the Town Council held on 9<sup>th</sup> September 2019 be approved.

TC 71/19 Committees

**Resolved** that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 9<sup>th</sup> September 2019
- b) Resources - 9<sup>th</sup> September 2019

TC 72/19 Presentation – Tammy Smith, Public Health

Unfortunately the presenter did not attend the meeting. However, Councillor S Townsend gave a brief overview of the presentation and of the measures being taken to reduce tobacco dependency in pregnancy.

TC 73/19 Police Report

No police statistics had been received for the month of September.

**Resolved** that a police representative be requested to attend the next meeting of the Town Council.

**Signed**  
**Chairman** .....

TC 74/19 Town Councillor Vacancy – Byerley Ward, Shildon

The Town Clerk advised Members of a vacancy in the Byerley Ward of Shildon Town Council and informed Members that Durham County Council did not receive the requisite number of signatories to call an election for the vacancy. Members were advised that the vacancy could now be filled by co-option.

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Matthew Johnson to be co-opted onto Shildon Town Council.

**Resolved** that Matthew Johnson be co-opted as a Councillor for Byerley Ward, Shildon.

TC 75/19 Equality and Diversity Policy

The Town Clerk presented to Members a draft Equality and Diversity Policy to promote equality and diversity in the workforce.

**Resolved** that the draft Equality and Diversity policy be approved and adopted to include the following amendment to section **5.1 Shortlisting**:-

- **person specification** be replaced with **experience and capability specification**

TC 76/19 Notes of the Meeting of the VE Day 75<sup>th</sup> Anniversary Working Party

The notes and following recommendations from the meeting of the VE Day 75<sup>th</sup> Anniversary Working Party held on 18<sup>th</sup> September 2019 were submitted for consideration:-

1. that the ideas to commemorate VE Day 75<sup>th</sup> Anniversary be noted.
2. that the working party research costings and identify any potential grant funding.
3. that the working party meet again once initial costings and any potential grant funding had been identified.

**Resolved** that the notes and recommendations from the VE Day 75<sup>th</sup> Anniversary Working Party held on 18<sup>th</sup> September 2019 be agreed.

TC 77/19 Notes of the Meeting of the Hackworth Park Working Party

The notes and following recommendations from the meeting of the Hackworth Park Working Party held on 18<sup>th</sup> September 2019 were submitted for consideration:-

1. That the charges for the use of the Hub for commercial purposes be agreed and reviewed periodically.
2. That the Town Council enter into an asset transfer of up to 10 bikes from Durham County Council.

**Signed**  
**Chairman** .....

**Resolved** that the notes and recommendations from the Hackworth Park Working Party held on 18<sup>th</sup> September 2019 be agreed.

TC 78/19     Outside Bodies

Reports were received from representatives on the following outside bodies: -

- a. Shildon Children and Young People's Action Network
- b. County Durham Association of Local Councils
- c. Jubilee Fields Community Association
- d. Larger Local Councils Forum
- e. Bishop Auckland and Shildon Area Action Partnership
- f. Shildon Chamber of Trade
- g. Friends of the Stockton and Darlington Railway

**Resolved** that the reports given by representatives on outside bodies be received.

TC 79/19     Appreciations and Congratulations

**Resolved** that the schedule of mayoral engagements and announcements by the Town Mayor be received.

**Signed**  
**Chairman** .....