

Minutes of the Ordinary Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 9<sup>th</sup> March 2020.

Present: Councillor P Quinn in the Chair  
Councillors A Walker, J Graham, A Farlow, M Johnson, L Cockfield, D Reynolds, S Townsend, R A Anderson, D L Mather, K Ambrosini and S Quinn.

TC 128/19 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 129/19 Public Question Time

There were no questions from members of the public.

TC 130/19 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J G Huntington, L Deakin, D Childs, N Hanratty and H M Hanratty.

TC 131/19 Declarations of Interest

There were no declarations of interest.

TC 132/19 Minutes

**Resolved** that the minutes of the Ordinary Meeting of the Town Council held on 10<sup>th</sup> February 2020 be approved.

TC 133/19 Committees

**Resolved** that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 10<sup>th</sup> February 2020
- b) Resources - 10<sup>th</sup> February 2020

TC 134/19 Police Report

The Town Clerk presented details of the crime statistics for the month of February 2020.

A copy of the crime statistics report is attached to these Minutes.

**Resolved** that the report be received.

TC 135/19 Selective Licensing Consultation

The Town Clerk advised Members of the Selective Licencing Consultation and proposals to introduce a licensing scheme in a number of identified areas across the County.

**Signed**  
**Chairman** .....

Shildon had been proposed as a designated area under the stated condition of deprivation. The final decision on areas to be included in the application would not be taken until after the statutory consultation.

**Recommended** that:

- a. the report be noted.
- b. a representative of the Selective Licensing Scheme be requested to attend the next meeting of the Town Council.

TC 136/19 Grievance Policy

The Town Clerk presented to Members a revised Grievance Policy which provided a framework to be used by employees to raise concerns and to ensure that any grievance raised was dealt with in a consistent, prompt and supportive manner.

**Recommended** that the revised draft Grievance Policy for all employees of the Town Council be approved and adopted.

TC 137/19 Corporate Risk Report and Action Plan

The Town Clerk reported on the revised corporate risk report and updated action plan.

**Resolved that** the Corporate Risk Report and Action Plan for 2020/21 be approved.

TC 138/19 V E Day 75<sup>th</sup> Anniversary Working Party

The notes and following recommendations from the meeting of the VE Day 75<sup>th</sup> Anniversary Working Party held on 13<sup>th</sup> February 2020 were submitted for consideration: -

1. costs be investigated for a plaque to commemorate those who lost their lives and for funding to be sought from the neighbourhood budget of Cllr S Quinn
2. the Town Council continue to develop the Legacy Wildflower Meadow.
3. the VE Day Picnic in the Park event proceed and that further activities be added subject to funding.
4. the Chamber of Trade be approached to join in the 75<sup>th</sup> Anniversary celebrations by encouraging local businesses to decorate their shop windows.
5. Shildon Alive be approached to be involved in the Celebrations and investigate the opportunity to provide bags of fruit to those attending from surplus food stock.
6. the Shildon Civic Hall host a themed Sunday Lunch and to investigate the possibility of hosting an Afternoon Tea on Saturday, 9<sup>th</sup> May.

**Signed**  
**Chairman** .....

7. the information on Ringing Out for Peace and the Sunday Service at St. John's Church be noted.

**Resolved** that the notes and recommendations from the VE Day 75<sup>th</sup> Anniversary Working Party held on 13<sup>th</sup> February 2020 be agreed.

TC 139/19 Outside Bodies

Reports were received from representatives on the following outside bodies: -

- a. Shildon Children and Young People's Action Network

No meeting held.

- b. County Durham Association of Local Councils

No meeting held.

- c. Jubilee Fields Community Association

No meeting held.

- d. Larger Local Councils Forum

No meeting held.

- e. Bishop Auckland and Shildon Area Action Partnership

No meeting held.

- f. Shildon Chamber of Trade

Councillor S Townsend gave an update.

- g. Friends of the Stockton and Darlington Railway

Councillor D Reynolds gave an update.

**Resolved** that the reports given by representatives on outside bodies be received.

TC 140/19 Announcements

**Resolved** that the schedule of mayoral engagements and announcements by the Town Mayor be received.

**Signed**  
**Chairman** .....