

Minutes of the Ordinary Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 12<sup>th</sup> June 2017.

Present: Councillor S Quinn in the Chair  
Councillors A Walker, H Nicholson, P Walton, A Farlow, D Childs, M P Johnson, J G Huntington, L Cockfield, D Reynolds, D A Anderson, S Townsend, D L Mather, L Butterworth, L Deakin and P Quinn.

TC 24/17 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 25/17 Public Question Time

There were no questions from members of the public.

TC 26/17 Apologies for Absence

Apologies for absence were received from Councillor J Miller.

TC 27/17 Declarations of Interest

There were no declarations of interest.

TC 28/17 Minutes of the Ordinary Council Meeting

**Resolved** that the minutes of the Annual Meeting of the Town Council held on 15<sup>th</sup> May 2017 be approved.

TC 29/17 Committees

**Resolved** that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 15<sup>th</sup> May 2017
- b) Resources - 15<sup>th</sup> May 2017

TC 30/17 Police Report

In the absence of a police representative, the Town Clerk advised Members that any concerns should be addressed at the July meeting when Sarah Honeyman, Neighbourhood Inspector, and Andy Boyd, Neighbourhood Sergeant, would be present.

**Resolved** that the verbal report of the Town Clerk be received.

TC 31/17 Shildon Town Council Social Media Policy

The Town Clerk presented a Social Media Policy to Members for consideration.

**Resolved** that the policy be deferred to the next meeting.

Signed  
Chairman.....

TC 32/17 Annual Return 2016/17

**Resolved** that:-

- a) the Annual Governance Statement detailed in Section 1 of the Annual Return be approved.
- b) the Accounting Statements detailed in Section 2 of the Annual Return be approved.
- c) the Town Mayor be authorised to sign Sections 1 and 2 of the Annual Return.
- d) the Asset Register as at 31<sup>st</sup> March 2017 be approved.

TC 33/17 Accounts and Payroll Assistant

The Town Clerk advised Members of the resignation of the Accounts and Payroll Assistant and advised that a temporary person had been employed to provide some support to oversee the accounts and payroll systems of Shildon Town Council, until the job vacancy could be filled with a suitably experienced person.

**Recommended** that:

- a. the report be noted and the provision of temporary support be agreed.
- b. thanks be extended to the Accounts and Payroll Assistant, for her commitment to the role during her employment with Shildon Town Council.

TC 34/17 Annual Report 2016 and Performance Plan 2017

**Resolved** that the Annual Report 2016 and Performance Plan 2017 be approved and adopted.

TC 35/17 Appreciations and Congratulations

**Resolved** that the schedule of mayoral engagements be received.

**Signed**  
**Chairman**.....