

Minutes of the Ordinary Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 8th April 2019.

Present: Councillor L Deakin in the Chair
Councillors A Walker, A Farlow, J G Huntington, D Reynolds, R A Anderson, D L Mather, L Butterworth, D A Anderson, P Quinn and S Quinn.

TC 141/18 Notice of Meeting

The Notice convening the Meeting was taken as read.

TC 142/18 Public Question Time

There were no questions from members of the public.

TC 143/18 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors S Townsend, D Childs and H M Hanratty.

TC 144/18 Declarations of Interest

There were no declarations of interest.

TC 145/18 Minutes

Resolved that the minutes of the Ordinary Meeting of the Town Council held on 11th March 2019 be approved.

TC 146/18 Committees

Resolved that the minutes of the following Committees be approved and adopted:-

- a) Service & Amenities - 11th March 2019
- b) Resources - 11th March 2019

TC 147/18 Police Report

In the absence of a police representative the Town Clerk presented details of the crime statistics for the month of March 2019.

A discussion took place regarding anti-social behaviour at the Millennium Green, Shildon. The Town Clerk informed Members that concerns received from residents had been forwarded onto The Millennium Green Trust and Acting Sergeant John Seymour for action.

A copy of the crime statistics report is attached to these Minutes.

Resolved that the report be received.

Signed
Chairman

TC 148/18 Outside Bodies

Reports were received from representatives on the following outside bodies: -

- a. Shildon Children and Young People's Action Network
- b. County Durham Association of Local Councils
- c. Jubilee Fields Community Association
- d. Larger Local Councils Forum
- e. Bishop Auckland and Shildon Area Action Partnership
- f. Shildon Chamber of Trade

Resolved that the reports given by representatives on outside bodies be received.

TC 149/18 Treasury Management – CCLA Investment Management Ltd

Resolved that:

- a) the Treasury Management – CCLA Investment Management Ltd report be deferred.
- b) a representative from CCLA be asked to attend a future meeting of the Town Council to provide more detail on the Public Sector Deposit Fund.

TC 150/18 Review of the Effectiveness of Internal Audit

The Town Clerk provided Members with details of the internal audit function provided for the Town Council by Allen Sykes, Chartered Accountants. The review of internal audit had been undertaken and a copy of the completed review checklist had been provided to Members. As a result of the review it was considered that the internal audit service was effective.

Resolved that Allen Sykes be re-engaged to provide the internal audit function for 2019/20.

TC 151/18 Durham County Council : Review of the Statement of Licensing Policy

The Town Clerk provided Members with information on Durham County Council's Statement of Licensing Policy.

Resolved that the following comment in relation to page 8, 4.1 be submitted to Durham County Council:-

The retail sale of alcohol should be defined to identify the areas where alcohol is sold ie. pubs, restaurants, shops etc.

Signed
Chairman

TC 152/18 Hackworth Park Working Party

The Town Clerk requested Members to appoint representatives to serve on the Hackworth Park Working Party.

Resolved that the following representatives be appointed to serve on the Hackworth Park Working Party: -

Councillor L Deakin
Councillor D L Mather
Councillor R A Anderson
Councillor S Quinn
Councillor A Farlow

TC 153/18. Appointment of Administration Assistant

The Town Clerk advised Members that a part-time Administration Assistant had now been appointed to work within the Town Council Offices and would start her employment on 15th April 2019 subject to a 6-month probationary period.

Resolved that the report be noted.

TC 154/18 Shildon Annual Parish Meeting

The Town Clerk informed Members that the Annual Parish Meeting would be held on Tuesday, 30th April at 6.00pm at the Shildon Town Council Offices.

Resolved that the report be noted.

TC 155/18 Town Councillor Vacancies, Sunnydale Ward, Shildon – Co-option

The Town Clerk advised Members of two vacancies in the Sunnydale Ward of Shildon Town Council and informed Members that Durham County Council did not receive the requisite number of signatories to call an election for the vacancies. Members were advised that the vacancies could now be filled by co-option.

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Kelly Ambrosini to be co-opted onto Shildon Town Council.

Councillor D Reynolds proposed and Councillor S Quinn seconded a nomination for James Graham to be co-opted onto Shildon Town Council.

Resolved that Kelly Ambrosini and James Graham be co-opted as a Councillor for Sunnydale Ward, Shildon.

TC 156/18 Appreciations and Congratulations

Resolved that the schedule of mayoral engagements and announcements by the Town Mayor be received.

Signed
Chairman