

Minutes of the Annual Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday 9th May 2016.

Present: Councillor P A Pemberton in the Chair
Councillors A Walker, H Nicholson, L Cockfield, S Bird,
P Quinn, S Quinn, J G Huntington, L Iddon, J Gash
and L Deakin

TC 01/16 Election of Town Mayor

Councillor A Walker proposed and Councillor H Nicholson seconded a nomination for Councillor P A Pemberton to be elected Town Mayor for the ensuing year. There being no further nominations Councillor P A Pemberton was duly elected Town Mayor for 2016/17.

TC 02/16 Declaration of Acceptance of Office

Councillor P A Pemberton made and signed the Declaration of Acceptance of the Office of Town Mayor.

TC 03/16 Vote of Thanks to the Retiring Town Mayor

Councillor P A Pemberton expressed her thanks, on behalf of the Town Council, to Matthew Burdess, for his service to the town during his year of office and funds raised for the nominated Charities, British Heart Foundation and Cats-R-Us.

Councillor J G Huntington also expressed his thanks and wished Matthew Burdess well for the future.

A copy of the Town Mayor's statement is attached to these minutes.

TC 04/16 Election of the Deputy Town Mayor

Councillor P Quinn proposed and Councillor A Walker seconded a nomination for Councillor S Quinn to be elected Deputy Town Mayor for 2016/17. There being no further nominations Councillor S Quinn was duly elected Deputy Town Mayor for 2016/17.

TC 05/16 Apologies for Absence

Apologies for absence were received from Councillors J Miller, B Bates, M Stott, D Gordon, D Hancock and B Stoker.

TC 06/16 Declarations of Interest

There were no declarations of interest.

TC 07/16 Appointment of a Leader of the Council

Councillor P Quinn proposed and Councillor H Nicholson seconded a nomination for Councillor A Walker to be elected Leader of the Council for 2016/17.

There being no further nominations Councillor A Walker was duly elected Leader of the Council for 2016/17.

TC 08/16 Appointment of Deputy Leader of the Council

Councillor A Walker proposed and Councillor H Nicholson seconded a nomination for Councillor P Quinn to be elected Deputy Leader of the Council for 2016/17.

There being no further nominations Councillor P Quinn was duly elected Deputy Leader of the Council for 2016/17.

TC 09/16 Membership of full Committees

It was **resolved** that the membership of the Committees be as follows:-

- | | | | |
|----|---------------------------------|---|-------------|
| a) | Service and Amenities Committee | - | all Members |
| b) | Resources Committee | - | all Members |

TC 10/16 Election of Chairman – Service and Amenities Committee

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Councillor P Quinn to be Chairman of the Service and Amenities Committee for 2016/17. There being no further nominations, Councillor P Quinn was duly elected Chairman of the Committee.

TC 11/16 Election of Vice-Chairman – Service and Amenities Committee

Councillor A Walker proposed and Councillor S Quinn seconded a nomination for Councillor J Miller to be Vice-Chairman of the Service and Amenities Committee for 2016/17. There being no further nominations, Councillor J Miller was duly elected as Vice-Chairman of the Committee.

TC12/16 Election of Chairman – Resources Committee

Councillor P Quinn proposed and Councillor S Quinn seconded a nomination for Councillor H Nicholson to be Chairman of the Resources Committee for 2016/17. There being no further nominations, Councillor H Nicholson was duly elected Chairman of the Committee.

TC 13/16 Election of Vice-Chairman – Resources Committee

Councillor P Quinn proposed and Councillor S Quinn seconded a nomination for Councillor A Walker to be Vice-Chairman of the Resources Committee for 2016/17. There being no further nominations, Councillor A Walker was duly elected Vice-Chairman of the Committee.

TC 14/16 Schedule of Meetings

It was **resolved** that the schedule of meetings be approved as follows:-

- 13th June 2016
- 18th July 2016
- 12th September 2016
- 10th October 2016
- 14th November 2016
- 12th December 2016
- 16th January 2017
- 13th February 2017
- 13th March 2017
- 10th April 2017

TC 15/16 Complaints Committee

It was **resolved** that the membership of the Complaints Committee be the Town Mayor and the Chairman and Vice-Chairman of full Committees.

TC 16/16 Sub-Committees

It was **resolved** that the membership of the Sub-Committees be as follows:

- a) Staffing Sub-Committee - Town Mayor, Deputy Town Mayor and Chairman and Vice-Chairman of full committees.
- b) Planning Sub-Committee - Chairman and Vice-Chairman of Service and Amenities Committee plus one Member from each ward being Councillor L Deakin (Byerley), Councillor J Miller (Thickley) and Councillor J Gash (Sunnydale).

TC 17/16 Working Parties

It was **resolved** that the membership of the working parties for 2016/17 be as follows:-

- Civic Hall Management
 - Town Mayor
 - Deputy Town Mayor
 - Chairman of Service & Amenities Committee
 - Vice Chairman of Service & Amenities Committee
 - Chairman of Resources Committee
 - Vice Chairman of Resources Committee
- Allotments
 - Town Mayor
 - Deputy Town Mayor
 - Chairman of Service & Amenities Committee
 - Vice-Chairman of Service & Amenities Committee
 - Chairman of Resources Committee
 - Vice-Chairman of Resources Committee

TC 18/16 Representatives on Outside Bodies

It was **resolved** that the representatives on outside bodies be as follows:-

- a) County Durham Association of Local Councils
 - Councillor P Quinn
 - Councillor H Nicholson
- b) Bishop Auckland and Shildon Local Councils Committee
 - Councillor P A Pemberton
 - Councillor H Nicholson
 - Councillor A Walker
 - Town Clerk
- c) Jubilee Fields Community Association
 - Councillor P Quinn
- d) Shildon Community Safety Group
 - Councillor P Quinn
 - Councillor A Walker

- e) Museum Forum - Councillor P A Pemberton
- f) Shildon Children & Young Peoples Action Network (SCYPAN) - Councillor L Deakin
- g) Larger Local Councils Forum - Councillor H Nicholson
- Councillor P Quinn
- h) Shildon Communities First - Councillor H Nicholson

TC 19/16 Minutes of Ordinary Council Meeting

Resolved that the minutes of the Ordinary Meeting of the Town Council held on 11th April 2016 be approved and adopted.

TC 20/16 Committees

Resolved that the minutes of the following Committees be approved and adopted:-

- a) Service and Amenities - 11th April 2016
- b) Resources - 11th April 2016

TC 21/16 Police Report

The Police were unable to attend but discussion centred on a meeting which had been held at Bank House, Shildon with the Police and members of the community on the issue of anti-social behaviour in the area being carried out by a minority of young people. The Town Clerk gave an up to date report on the vandalism that had occurred at the Skate Park and the outcome of that investigation resulting in a young person being the subject of restorative justice.

Resolved that the Police be asked to give support to residents in other areas of the town where anti-social behaviour is prevalent.

TC 22/16 Annual Internal Audit Report

The Town Clerk presented to Members a copy of the Annual Internal Audit Report from Allen Sykes, Chartered Accountants, and informed Members that the Internal Auditor had concluded that the Town Council continued to show a commitment to securing effective internal control.

Resolved that the Annual Internal Audit Report be approved and accepted.

TC 23/16 Report from Representatives on Outside Bodies

- a. Minutes of the meeting of Shildon Communities First Meeting held on 2nd March 2016.
- b. Minutes of the meeting of Shildon Children and Young People's Action Network held on 23rd March 2016.

Resolved that the minutes be received.

TC 24/16 Appreciations & Congratulatory

Resolved

- a) that the schedule of mayoral engagements be noted
- b) that letters of congratulation be sent to Shildon AFC on winning the Northern League Championship 2015/16 and to Ron Hogg, on his re-election as Police and Crime Commissioner for County Durham and Darlington.