

Minutes of the Annual Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday 11th May 2015.

Present: Councillors H Nicholson, M Burdess, B Bates, A Walker, J Miller
G Huntington, D Hancock, P Quinn, S Quinn, M Gordon
and D Gordon

Before the meeting commenced Councillor H Nicholson welcomed Councillor B Bates to the meeting.

TC 01/15 Election of Town Mayor

Councillor A Walker proposed and Councillor P Quinn seconded a nomination for Councillor M P Burdess to be elected Town Mayor for the ensuing year. There being no further nominations Councillor M P Burdess was duly elected Town Mayor for 2015/16.

TC 02/15 Declaration of Acceptance of Office

Councillor M P Burdess made and signed the Declaration of Acceptance of the Office of Town Mayor.

TC 03/15 Vote of Thanks to the Retiring Town Mayor

Councillor A Walker expressed his thanks, on behalf of the Town Council, for the hard work undertaken by Councillor H Nicholson during his year of office and praised him for being an excellent ambassador for the town and for the amount of money raised for his charities.

Councillor G Huntington also expressed his thanks and wished Councillor H Nicholson well for the future.

Councillor H Nicholson responded and a copy of his statement is attached to these minutes.

TC 04/15 Election of the Deputy Town Mayor

Councillor H Nicholson proposed and Councillor S Quinn seconded a nomination for Councillor M Gordon to be elected Deputy Town Mayor for 2015/16. There being no further nominations Councillor M Gordon was duly elected Deputy Town Mayor for 2015/16.

TC 05/15 Apologies for Absence

Apologies for absence were received from Councillors L Iddon, P A Pemberton, B Stoker and S Bird.

TC 06/15 Declarations of Interest

There were no declarations of interest.

TC 07/15 Appointment of a Leader of the Council

Councillor P Quinn proposed and Councillor H Nicholson seconded a nomination for Councillor A Walker to be elected Leader of the Council for 2015/16.

There being no further nominations Councillor A Walker was duly elected Leader of the Council for 2015/16.

TC 08/15 Appointment of Deputy Leader of the Council

Councillor A Walker proposed and Councillor H Nicholson seconded a nomination for Councillor P Quinn to be elected Deputy Leader of the Council for 2015/16.

There being no further nominations Councillor P Quinn was duly elected Deputy Leader of the Council for 2015/16.

TC 09/15 Membership of full Committees

It was **resolved** that the membership of the Committees be as follows:-

- | | | | |
|----|---------------------------------|---|-------------|
| a) | Service and Amenities Committee | - | all Members |
| b) | Resources Committee | - | all Members |

TC 10/15 Election of Chairman – Service and Amenities Committee

Councillor A Walker proposed and Councillor H Nicholson seconded a nomination for Councillor P Quinn to be Chairman of the Service and Amenities Committee for 2015/16. There being no further nominations, Councillor P Quinn was duly elected Chairman of the Committee.

TC 11/15 Election of Vice-Chairman – Service and Amenities Committee

Councillor A Walker proposed and Councillor H Nicholson seconded a nomination for Councillor S Quinn to be Vice-Chairman of the Service and Amenities Committee for 2015/16. There being no further nominations, Councillor S Quinn was duly elected as Vice-Chairman of the Committee

TC12/15 Election of Chairman – Resources Committee

Councillor P Quinn proposed and Councillor A Walker seconded a nomination for Councillor P A Pemberton to be Chairman of the Resources Committee for 2015/16. There being no further nominations, Councillor P A Pemberton was duly elected Chairman of the Committee.

TC 13/15 Election of Vice-Chairman – Resources Committee

Councillor P Quinn proposed and Councillor A Walker seconded a nomination for Councillor H Nicholson to be Vice-Chairman of the Resources Committee for 2015/16. There being no further nominations, Councillor H Nicholson was duly elected Vice-Chairman of the Committee.

TC 14/15 Schedule of Meetings

It was **resolved** that the schedule of meetings be approved as follows:-

- 8th June 2015
- 13th July 2015
- 14th September 2015
- 12th October 2015
- 16th November 2015

- | | | | |
|----|--|---|--------------------------|
| | Local Councils Committee | - | Councillor H Nicholson |
| | | - | Councillor A Walker |
| | | - | Town Clerk |
| c) | Jubilee Fields Community Association | - | Councillor P Quinn |
| d) | Shildon Community Safety Group | - | Councillor P Quinn |
| | | - | Councillor A Walker |
| e) | Museum Forum | - | Councillor P A Pemberton |
| f) | Shildon Children & Young Peoples Action Network (SCYPAN) | - | Councillor M P Burdess |
| g) | Larger Local Councils Forum | - | Councillor H Nicholson |
| | | - | Councillor P Quinn |

TC 19/15 Minutes of Ordinary Council Meeting

Resolved that the minutes of the Ordinary Meeting of the Town Council held on 13th April 2015 be approved and adopted.

TC 20/15 Committees

Resolved that the minutes of the following Committees be approved and adopted:-

- | | | | |
|----|-----------------------|---|-----------------------------|
| a) | Service and Amenities | - | 13 th April 2015 |
| b) | Resources | - | 13 th April 2015 |

TC 21/15 Police Report

Sergeant T Kelly presented details of the crime statistics for the month of March. A copy of the report is attached to these Minutes. An update was provided on local issues for the information of Members.

Resolved that the report be noted.

TC 22/15 Appreciations & Congratulations

Resolved that the schedule of mayoral engagements be noted.

TC 23/15 Locomotion

Councillor G Huntington raised concerns regarding the closure of the café at the Locomotion.

Resolved that a letter be forwarded to the Museum Manager seeking information surrounding the closure of the café and an indication when it was to re-open.

TC 24/15 Exclusion of Press and Public

That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act

1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.

TC 25/15 Shildon Civic Hall

The Town Clerk presented a report to Members on current Civic Hall procedures and the implementation of revised system procedures.

Resolved:

- (i) That the report be noted.
- (ii) That the revised procedures as outlined in the report be implemented.

TC 26/15 Annual Internal Audit Report

Resolved that the annual internal audit report be approved and accepted.