

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 10<sup>th</sup> October 2016.

Present: Councillor P Quinn in the Chair  
Councillors P A Pemberton, H Nicholson, A Walker, D Hancock, B Bates,  
L Cockfield, L Iddon, J Miller and S Quinn

SA 36/16 Apologies for Absence

Apologies for absence were received from Councillors D Gordon, L Deakin, J Gash and J G Huntington.

SA 37/16 Declarations of Interest

There were no declarations of interest.

SA 38/16 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of September 2016 and advised that both bar and food sales for the month of September were in line with budget and overall, for the month of September, a small surplus against budget was achieved which resulted in the cumulative financial performance for the year to date being in line with overall budget.

The bar and food sales achieved in September 2016 were materially above those achieved in September 2015.

**Recommended** that the report be received.

SA 39/16 Civic Hall

The Civic Hall Manager presented an oral report to Members and advised that food and bar profits were in line with the budget with no areas of concern.

The Civic Hall website is currently under construction and would feature details of forthcoming functions and also a new wedding brochure.

**Recommended** that the oral report of the Civic Hall Manager be noted.

SA 40/16 Durham County Council: Planning Applications

**Recommended** that no comment be made on the following application:-

- a. Erection of single storey side extension at 12 Middridge Lane, Shildon submitted by Mr Anthony Cowper

SA 41/16 Durham County Council: Planning Decisions

**Recommended** that the decisions taken since the last meeting of the Committee be noted.

**Signed**  
**Chairman**.....

SA 42/16 Harbour Support Service – Termination of Licence to Occupy

The Town Clerk informed members of the termination of a licence to occupy Office 2, First Floor, Shildon Town Council Offices and not Office 1 as previously stated within the report. Harbour Support Services had revisited their decision and decided to retain Office 1 to accommodate their service.

**Recommended** that:

- a) the Town Council note the termination of the licence to occupy with Harbour Support Services in respect of Office 2.
- b) the office accommodation be advertised, on a licence to occupy basis, at a rental of £1,520 per annum (excl. VAT) to include heating, lighting and cleaning of the office along with shared toilet and kitchen facilities.

SA 43/16 New Shildon War Memorial, Redworth Road, Shildon

The Town Clerk informed Members that correspondence had been received from Historic England to consider the war memorial located at Redworth Road, Shildon, for addition to the List of Buildings of Special Architectural or Historic Interest as part of Historic England's response to the centenary of the First World War.

**Recommended** that the Town Council supports the addition of the war memorial located at Redworth Road, Shildon to the List of Buildings of Special Architectural or Historic Interest as part of Historic England's response to the centenary of the First World War.

SA 44/16 Neighbourhood Warden Performance

The Town Clerk informed members that Ian Hault, Neighbourhood Protection Manager, had advised that the next Neighbourhood Warden Performance report would be available during October.

**Recommended** that the oral report of the Town Clerk be noted.

**Signed**  
**Chairman**.....