

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 11<sup>th</sup> May 2015.

Present: Councillor P Quinn in the Chair  
Councillors H Nicholson, A Walker, B Bates, J Miller,  
M P Burdess, G Huntington, D M Hancock, S Quinn,  
M Gordon and D Gordon

SA 1/15 Apologies for Absence

Apologies for absence were received from Councillors L Iddon, P A Pemberton, B Stoker and S Bird.

SA 2/15 Declarations of Interest

There were no declarations of interest.

SA 3/15 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of April 2015.

**Recommended** that the report be noted.

SA 4/15 Civic Hall

The Civic Hall Manager provided Members with an update on the Rijo Coffee Machine and advised that the contract will be reviewed in January 2016.

An update was also provided to Members on the advantages of the 'Smart Serve Dispense System' which is now installed.

**Recommended** that the report be noted

SA 5/15 Durham County Council: Planning Applications

**Recommended** that no comment be made on the following application:-

Erection of single storey rear extension to replace existing store and pitched roof over flat roof outbuilding at 14 Waverley Terrace, Shildon, submitted by Mrs Karen Scott

SA 6/15 Durham County Council: Planning Decisions

**Recommended** that the decisions taken since the last meeting of the Committee be noted.

SA 7/15 Shildon Post Office

Town Clerk informed Members of the proposed changes to Shildon Post Office, Redworth Road and asked for any comments regarding the current and new branch facilities.

**Recommended:**

(i) That the report be noted

- (ii) That the retail till be separated from the post office till within the proposed changes.

SA 8/15 Durham Brass Festival – Shildon Event

The Town Clerk informed Members of the Big BRASS Bash Community Tour and requested that permission be granted for the event to be held in Hackworth Park on 14<sup>th</sup> July 2015.

**Recommended :**

- (i) That the report be noted.
- (ii) That permission be granted for the Big BRASS Bash Community Tour event to be held in Hackworth Park on 14<sup>th</sup> July, 2015
- (iii) That the Town Council investigate the possibility of providing alcoholic and soft drinks at the event.

SA 9/15 Neighbourhood Warden Performance Report for the month of April 2015

The Town Clerk advised Members that Durham County Council will no longer be providing specific details for Shildon due to shortage of manpower.

**Recommended** that the report be noted.