

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 12th June 2017.

Present: Councillor P Quinn in the Chair
Councillors A Walker, H Nicholson, P Walton, A Farlow, S Townsend, M P Johnson, J G Huntington, L Cockfield, D Reynolds, D A Anderson, D Childs, D L Mather, L Butterworth, L Deakin, and S Quinn.

SA 10/17 Apologies for Absence

Apologies for absence were received from Councillor J Miller.

SA 11/17 Declarations of Interest

There were no declarations of interest.

SA 12/17 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of May 2017 and advised that bar sales exceeded budget but food sales fell below budget. However, expenditure was below budget, resulting in an underspend for the month of in excess of £3k.

Overall for the year to the end of May the Civic Hall budget was underspent by slightly over £11k with both bar and food sales exceeding budget for the year to date.

Recommended that the report of the Town Clerk be received.

SA 13/17 Civic Hall

The Civic Hall Manager presented a report to Members and provided an update and quotations received for the replacement of kitchen equipment and function suite furniture.

Recommended that:

- a. the report of the Civic Hall Manager be received.
- b. quotation A in the sum of £10,454.00 for the purchase of kitchen equipment and electrical work be agreed.
- c. quotation A in the sum of £6028.88 for the purchase of folding tables be agreed.
- d. quotation B in the sum of £3180.20 for the purchase of stacking banquet chairs be agreed.
- e. funding for the kitchen equipment and function suite furniture to come from the general reserve fund and to be repaid over a 4 year period.

SA 14/17 Durham County Council: Planning Applications

Recommended that no comment be made on the following applications:-

- a. Erection and display of 2 sets of externally illuminated individual lettering, 1 non illuminated set of lettering, 1 no. amenity board, 2 no.

Signed
Chairman.....

poster cases, 2 no. lanterns and 4 no. replacement floodlights at Royal George Tavern, 11-13 Main Street, Shildon submitted by Hawthorn.

- b. Proposed industrial building and detached ancillary garage at Units 1 and 2 Furnace Industrial Estate, Shildon submitted by Alan Reed Limited.
- c. Erection of two storey side extension and conversion of garage into habitable space at 9 Richmond Close, Shildon submitted by Mr Mel Douglas.

SA 15/17 Durham County Council: Planning Decisions

Recommended that the decisions taken since the last meeting of the Committee be noted.

SA 16/17 Durham Brass Festival – Shildon Event

The Town Clerk informed Members of the potential to hold the Big Brass Bash Tour and of a request by Durham County Council for permission to host the event on 12th July 2017 in Hackworth Park.

Recommended that:

- a. permission be granted for the Big Brass Bash event to be held in Hackworth Park on 12th July 2017 subject to a successful funding application.
- b. the Shildon Civic Hall provide bar facilities for the event.

Signed
Chairman.....