

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 21st January 2019.

Present: Councillor P Quinn in the Chair
Councillors A Walker, A Farlow, D Childs, J G Huntington, L Cockfield, D Reynolds, S Townsend, D L Mather, L Deakin, H M Hanratty and S Quinn.

SA 51/18 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors H Nicholson, D A Anderson, R A Anderson and P Walton.

SA 52/18 Declarations of Interest

There were no declarations of interest.

SA 53/18 Civic Hall Performance

The Town Clerk informed Members of the trading position for the month of December and advised that bar sales exceeded budget by £3.5k whilst food sales were £1.5k below budget. However, costs were £4k below budget. The overall financial performance for the month of December resulted in an overall underspend on budget of £10k.

For the year to date overall financial performance represented an underspend of £17.5k on the budget.

Recommended that the report be received.

SA 54/18 Civic Hall Managers Report

The Civic Hall Manager presented a report to Members which provided an update on Christmas events and various upcoming events to be hosted at the Civic Hall.

Members were provided with information about Quiet Santa Time and Afternoon Tea with Santa events which were popular with residents and received very positive feedback.

The Civic Hall Manager provided Members with details about the success of the Wedding Fair which was hosted at the Civic Hall to promote the venue to potential customers and provide an opportunity for couples to meet local wedding suppliers.

Recommended that:

- a. the report be received.
- b. a letter of thanks be sent to the Civic Hall Staff, Direct Works Staff and Office Staff for their commitment and support over the Christmas period.

SA 55/18 Durham County Council: Planning Applications

Recommended that no comment be made on the following application:-

- a. Change of use to residential (class C3), two and single storey flat roof extensions to the rear and associated alterations at 16 Church Street, Shildon submitted by Ms Y Teoh.

Signed
Chairman.....

SA 56/18 Durham County Council: Planning Decisions

Recommended that the decisions taken since the last meeting of the Committee be noted.

SA 57/18 Quiet Santa Time

The Town Clerk provided Members with feedback on the Quiet Santa Time experience at the Shildon Civic Hall which allowed children and adults with special needs to enjoy an extended visit with Santa.

The response from families had been very positive and Members were provided with feedback on the event.

Recommended that:

- a. the report be noted.
- b. a letter of thanks be sent to the members of staff involved.

Signed
Chairman.....