

Minutes of the meeting of the Resources Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 15th January 2018.

Present: Councillor H Nicholson in the Chair
Councillors A Walker, P Walton, A Farlow, M P Johnson, J G Huntington, L Cockfield, S Townsend, D Reynolds, D A Anderson, D L Mather, L Deakin, S Quinn and P Quinn.

R 46/17 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors D Childs and J Miller.

R 47/17 Declarations of Interest

There were no declarations of interest.

R 48/17 Budgetary Control Statement for December 2017

The Town Clerk advised that the budgetary control statement for the year to the end of December indicated an overall underspend of £48k including the Civic Hall underspend to date of £25k.

The Town Clerk indicated that the cost of the ordinary elections held in May remained outstanding and contributed to the current level of underspend.

Overall there was no indication that the projected year end underspend would not be achieved.

Recommended that the report be received.

R 49/17 Grant Aid

Recommended that the following grants be approved under the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 introduced by Sections 1-8 of the Localism Act 2011:-

Parish of St. John's Shildon	£50
New Age Kurling Group	£50

R 50/17 Accounts

Recommended that the accounts awaiting payment and accounts paid in advance for the month of December 2017 in the sum of £96,346.40 be approved.

R 51/17 Durham County Council HR Policies and Guidance Notes

The Town Clerk submitted information to Members on the purchase of Durham County Council's HR Policies and Guidance Notes for use by the Town Council.

The Town Clerk advised that the purchase of the HR policies/guidance notes would enable the Town Council to introduce new policies to guide employees and update the current policies in a more efficient and effective manner.

Signed
Chairman.....

On being put to the vote, 12 Members voted for the proposal and 2 Members abstained.

Recommended that:

- 1) the Town Council approve the purchase of Durham County Council HR policies and updates at a cost of £1000.
- 2) the cost be funded from the existing HR budget of £500 with the balance from the anticipated 2017/18 underspend.
- 3) the Town Council does not make these policies available on the Town Council website in line with the practice operated by the County Council.

R 52/17 Section 106 Funding : Hackworth Park, Shildon

The Town Clerk informed Members on the outcome of a submission for Section 106 funding to provide portacabin toilet facilities within the Bowling Green/Tennis Court area at Hackworth Park, Shildon and to consider a further Section 106 funding application for play equipment within the under 5's and natural play area, Hackworth Park, Shildon.

Recommended that

- 1) the report be received.
- 2) a Section 106 application be submitted to refurbish the under 5's play area and junior play area within Hackworth Park, Shildon.
- 3) consultation with families/children be undertaken as part of the process for the Section 106 application.

R 53/17 Shildon Civic Hall : Resignation of Civic Hall Manager

The Town Clerk advised Members of the resignation of the Civic Hall Manager.

Recommended that:

- a. Members receive the report.
- b. authorisation be given to advertise the post of Civic Hall Manager based on the job description and person specification attached to the report.
- c. a letter be sent to the Civic Hall Manager recording the appreciation of the Town Council for his commitment and dedication to the role during his employment with Shildon Town Council.

Signed
Chairman.....