

Minutes of the meeting of the Service & Amenities Committee held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday, 13th March 2017.

Present: Councillor P Quinn in the Chair
Councillors A Walker, H Nicholson, J G Huntington, L Cockfield, L Iddon, P A Pemberton and S Quinn.

SA 74/16 Apologies for Absence

Apologies for absence were received from Councillors D Gordon, B Stoker, B Bates, L Deakin and J Gash.

SA 75/16 Declarations of Interest

Councillors P A Pemberton and P Quinn declared an interest in item 7 – Royal British Legion (Shildon Branch) : Armed Forces Day Event, Hackworth Park, Shildon

SA 76/16 Civic Hall Performance

The Town Clerk advised Members of the trading position for the month of February 2017 and advised that both bar and food sales exceeded budget and exceeded sales for the same period in the previous financial year. Total sales for the month exceeded budget by more than 6k. Cumulatively for the year to date bar sales are almost £12k above budget and whilst food sales are below budget, in total, sales for the year to date are £5k above budget.

Overall the net cost of the Civic Hall for the year to date is £16.5k below budget.

Recommended that the report of the Town Clerk be received.

SA 77/16 Civic Hall

The Civic Hall Manager presented a verbal report to Members and advised that the new menu had now been finalised and implemented within the restaurant. The new wedding brochure had also been completed and was now available to potential customers.

The Civic Hall Manager gave a presentation on the Civic Hall website which was due to be launched soon. Members were also informed about the benefits of Facebook advertising in order to reach a larger audience and allow specific niche targeting.

Councillor P A Pemberton expressed her appreciation for the high standard and quality of service provided by the Civic Hall staff during the Mayoral Valentine Ball held on 18th February 2017.

Recommended that the verbal report of the Civic Hall Manager be noted.

SA 78/16 Durham County Council: Planning Applications

Recommended that no comment be made on the following applications:-

- a. Erection of single storey extension at 5 Busty Terrace, Shildon submitted by David Bell.

Signed
Chairman.....

- b. Installation of 13 no. extract ducts, extract and filtration unit and sub station/switch room to the south elevation, with boiler flue to north elevation at Factory, Lambton Street Industrial Estate, Shildon submitted by Wilson Art International Ltd.
- c. Alterations to external appearance including new window openings, re-cladding of premises and installation of disability access ramp to front at Unit 9, Dabble Duck Industrial Estate, Shildon submitted by Blue Diamond Engineering.
- d. Erection of single storey side/rear extension at 30 Primrose Drive, Shildon submitted by Mr Derek Owen.
- e. Erection of single storey side and rear extensions and new boundary wall and gate to front at 1 West Auckland Road, Shildon submitted by Mrs Joanne Houlahan.

SA 79/16 Durham County Council: Planning Decisions

No planning decisions had been received.

SA 80/16 Royal British Legion (Shildon Branch) : Armed Forces Day Event, Hackworth Park, Shildon

The Town Clerk requested Members to consider granting permission for land within Hackworth Park, Shildon, to be used for an Armed Forces Day Event following an approach from the Events Officer, Royal British Legion (Shildon Branch).

Recommended that:

- a. the report be received.
- b. permission be granted to the Royal British Legion (Shildon Branch) for the use of land within Hackworth Park, Shildon, on the evening of Friday, 23rd June (setting up purposes) and Saturday, 24th June 2017 for the Armed Forces Day event.
- c. the Royal British Legion (Shildon Branch) be required to consult with the County Durham Safety Advisory Group in terms of advice and guidance for the event.

SA 81/16 Temporary Footpath Closure : Footpath No. 49 Shildon Parish, Brusselton

The Town Clerk provided Members with information on a temporary footpath closure at Footpath no. 49 Shildon Parish, Brusselton.

The closure is necessary to enable restoration works to be undertaken to Brusselton Accommodation Bridge and is anticipated to take 13 weeks to complete. Throughout the period of closure an alternative route will be available to pedestrian traffic.

Recommended that the report be received.

Signed
Chairman.....