

SHILDON TOWN COUNCIL

**COUNCIL OFFICES
CIVIC HALL SQUARE
SHILDON
Co. DURHAM**

5th May 2017

Dear Sir/Madam,

The Annual Meeting of Shildon Town Council will be held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Monday 15th May 2017 at 6.30pm and you are summoned to attend.

Yours faithfully

T A Bellas

Town Clerk

AGENDA

1. To elect the Town Mayor for 2017/18
2. To receive the Declaration of Acceptance of Office from the Town Mayor
3. Vote of thanks to the retiring Town Mayor and receipt of report from the retiring Town Mayor
4. To elect a Deputy Town Mayor for 2017/18
5. Apologies for Absence
6. Declarations of Interest
7. To appoint a Leader of the Town Council for 2017/18
8. To appoint a Deputy Leader of the Town Council for 2017/18
9. To appoint Members to serve on full Committees for 2017/18

It is **recommended** that all Members serve on the full Committees of the Town Council.

10. To agree the following schedule of meeting dates for the Town Council and full Committees:

2017

June	12	Council and Committees
July	17	Council and Committees
September	11	Council and Committees
October	16	Council and Committees
November	13	Council and Committees
December	11	Council and Committees

2018

January	15	Council and Committees
February	12	Council and Committees
March	19	Council and Committees
April	9	Council and Committees

11. To appoint Members to serve on the Complaints Committee for 2017/18 (currently Town Mayor and Chairman and Vice-Chairman of full Committees)
12. To appoint Members to serve on the following Sub-Committees for 2017/18:-
 - a) Staffing Sub-Committee (currently Town Mayor and Deputy Town Mayor and Chairman and Vice-Chairman of full Committees)
 - b) Planning Sub-Committee (currently Chairman and Vice-Chairman of relevant standing Committee plus one member from each ward)

Current ward representation being:

Cllr J Gash **Sunnydale**
Cllr L Deakin **Byerley**
Cllr J Miller **Thickley**

13. To appoint Members to serve on the following working parties for 2017/18.

Historically the membership of the working parties has reflected the political balance of the Town Council. However for 2016/17 no nominations were made for the two Independent members or the one Liberal Democrat member.

- a) **Civic Hall Management** – current representation being:

Town Mayor
Deputy Town Mayor
Chairman of Service and Amenities Committee

Vice-Chairman of Service and Amenities Committee
Chairman of Resources Committee
Vice-Chairman of Resources Committee

b) **Allotments** – current representation being:

Town Mayor
Deputy Town Mayor
Chairman of Service and Amenities Committee
Vice-Chairman of Service and Amenities Committee
Chairman of Resources Committee
Vice-Chairman of Resources Committee

14. To appoint representatives to the following outside bodies:-

a) County Durham Association of Local Councils – 2 representatives required – currently **Cllrs P Quinn and H Nicholson**

b) Bishop Auckland and Shildon Local Councils Committee – 3 representatives plus Town Clerk required – currently **Cllrs P A Pemberton, H Nicholson and A Walker**

c) Jubilee Fields Community Association – 1 representative required – currently **Cllr P Quinn**

d) Shildon Children and Young Peoples Action Network (SCYPAN) – 1 representative required – currently **Cllr L Deakin**

e) Larger Local Councils Forum – 2 representatives required – currently **Cllrs H Nicholson and P Quinn**

f) Bishop Auckland and Shildon Area Action Partnership Task and Finish Groups

Crime and Community Safety
Children and Young People
Employment, Enterprise and Training

g) Shildon Chamber of Trade – 1 representative required

15. To approve the minutes of the Ordinary Meeting of the Town Council held on 10th April 2017

16. To read or take as read, approve and adopt or otherwise deal with the minutes of the proceedings of the Committees hereto annexed:-

a. Service and Amenities 10th April 2017

b. Resources 10th April 2017

17. **Police Report**

To receive the Police Report

18. **Town Councillor Vacancy Thickley Ward, Shildon : Co-option**

To consider the report of the Town Clerk.

19. **Review of Standing Orders**

To approve and adopt the revised Standing Orders

20. **Confirmation of General Power of Competence**

To re-confirm the General Power of Competence

21. **Exclusion of Press and Public**

That in accordance with the provisions of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.

22. **Annual Internal Audit Report**

To receive and consider the annual Internal Audit Report

23. **Appreciations and Congratulations**

a. Schedule of mayoral engagements attached.