

## **Accessibility Statement for Shildon Town Council**

This website is run by Shildon Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We have also made the website text as simple as possible to understand.

[Ability Net](#) has advice on making your device easier to use if you have a disability.

### **How accessible is this website?**

We know some parts of this website are not fully accessible:

- you cannot modify the line height or spacing of text
- some PDF documents are not fully accessible to screen reader software
- you cannot skip to the main content when using a screen reader
- there's a limit to how far you can magnify the map on our 'contact us' page

### **What to do if you cannot access parts of this website**

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording for example, please use the details below to request:

- Email: [council@shildon.gov.uk](mailto:council@shildon.gov.uk)
- Call: 01388 772563

We will consider your request and get back to you in 15 working days.

### **Reporting accessibility problems with this website**

We are always looking to improve the accessibility of this website. If you find any problems that are not listed on this page or think we're not meeting accessibility requirements, contact the clerk:

- Email: [council@shildon.gov.uk](mailto:council@shildon.gov.uk)
- Call: 01388 772563

## **Enforcement Procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## **Contact Us**

Town Clerk

Post: Shildon Town Council, Council Offices, Civic Hall Square, Shildon

County Durham DL1 4AH

- Email: [council@shildon.gov.uk](mailto:council@shildon.gov.uk)
- Call: 01388 772563

## **Technical information about this website's accessibility**

Shildon Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is currently partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

Many of our financial documents are older PDFs and do not meet current accessibility standards - for example, they may not be structured so they are accessible to a screen readers.

We also have 3<sup>rd</sup> party financial information that is unable to be updated e.g. Annual Return and Audited Financial documents as these are 3<sup>rd</sup> Party Documents.

Our Suppliers Invoice documents are combination documents made up from Sage Accounting information and scanned invoice documents that are combined into a scanned PDF format. [See WCAG 2.1 success criterion 4.1.2 \(name, role value\)](#).

We are currently in the process of updating Shildon Town Council's:

### **Risk Assessments:**

Corporate Risk Assessment 2017/2018-Pdf

Corporate Risk Assessment 2016/2017-Pdf

Corporate Risk Assessment 2015/2016-Pdf

### **Action Plans:**

Corporate Action Plan 2017/2018-Pdf

Corporate Action Plan 2016/2017-Pdf  
Corporate Action Plan 2015/ 2016-Pdf

**Annual Reports And Performance Plans:**

Annual Report 2017 & Performance Plan 2018-Pdf  
Annual Report 2015 & Performance Plan 2016-Pdf  
Annual Report 2019 & Performance Plan 2020-Pdf  
Annual Report 2021 & Performance Plan 2022-Pdf

Shildon Town Council Organisational Structure – Pdf

**Standing Orders:**

2015  
2016  
2017  
2018  
2019  
2020

**Shildon Town Council Transparency Data:**

January - December 2017.Pdf  
January - December 2018.Pdf  
January - December 2019.Pdf  
January - December 2020.Pdf

**Shildon Town Council Cemetery Booklet.Pdf**

**Allotment Agreement.Pdf In process of update**

The site also contains information documents from other organisations which will again Third-Party documents and are unable to be updated including from:

**Durham County Council:**

Shildon Master Plan 2016[pdf]  
Shildon Town Heritage [pdf]  
A Walk in the Park (Shildon) [pdf]  
Shildon & Eldon circular [pdf]  
Walk 2 West Auckland to Shildon,  
Walk 3 Shildon Circular and  
Walk 4 Shildon to Heighington

**Department for Communities and Local Government:**

Local Government Transparency Code January 2017.Pdf

## **Freedom of Information**

Publication Scheme - Pdf

Publication Scheme - A Guide to Information-Pdf

We have worked carefully to ensure all [www.shildon.gov.uk](http://www.shildon.gov.uk) website pages have an text alternative for images displayed however, there may still be some images that have no text alternative, so the information on them is not available to people using a screen reader. [See WCAG 2.1 success criterion 1.1.1 \(non-text content\)](#).

We plan to add text alternatives for all images by September 2020. When we publish new content, we will ensure our use of images meets accessibility standards.

## **How we tested this website**

This website was tested both manually and automatically prior to the writing of this statement. The tests were carried out by Discovery Design Ltd.

This statement was prepared July 2020.