

Minutes of the Annual Meeting of the Shildon Town Council held in the Council Chamber, Civic Hall Square, Shildon, Co Durham on Tuesday 24<sup>th</sup> May 2010

Present: Councillors G M R Howe, D M Hancock, G G Lewis, B Stoker, T Bannister, A Hammond, L Iddon, P Quinn, G Swinbank, A Walker, J G Huntington and V Chapman

TC 01/10 Election of Town Mayor

Councillor G Swinbank proposed and Councillor B H Stoker seconded a nomination for Councillor G M R Howe to be elected Town Mayor for the ensuing year. There being no further nominations Councillor G M R Howe was duly elected Town Mayor for 2010/11.

TC 02/10 Declaration of Acceptance of Office

Councillor G M R Howe made and signed his Declaration of Acceptance of the Office of Town Mayor.

Councillor Howe thanked Members for the opportunity to continue to serve the community as Town Mayor which was a great honour. He felt privileged and was proud of the community.

Councillor Howe advised that he had raised £4,128 during his year of office which would be distributed to his nominated charities.

TC 03/10 Vote of Thanks to the Retiring Town Mayor

Councillors Swinbank and Walker expressed their thanks for the hard work undertaken by Councillor Howe during his year of office and praised him for being an excellent ambassador for the town.

TC 04/10 Election of the Deputy Town Mayor

Councillor G Swinbank proposed and Councillor L Iddon seconded a nomination for Councillor A Hammond to be elected Deputy Town Mayor for 2010/11. There being no further nominations Councillor A Hammond was duly elected Deputy Town Mayor for 2010/11

TC 05/10 Apologies for Absence

Apologies were received from Councillors S C Bird, F Timmiss, M Hardy and H Nicholson.

TC 06/10 Declarations of Interest

There were no declarations of interest.

TC 07/10 Police Report

PC K Lowe referred to crime statistics for the months of March and April which had previously been circulated to Members and a copy of which is attached to these minutes.

He advised that theft from motor vehicles remained an issue and also advised that the increase of youth related anti-social behaviour was seasonal.

A number of issues were raised by elected Members including theft of gardening equipment, illegal parking at Bargain Booze and the criminal damage to cars on Middleton Road.

**Resolved** that the report be received.

TC 08/10     Appointment of a Leader of the Council

Councillor G Swinbank proposed and Councillor B Stoker seconded a nomination for Councillor J G Huntington to be elected Leader of the Council for 2010/11.

There being no further nominations Councillor J G Huntington was duly elected Leader of the Council for 2010/11.

Councillor Huntington thanked his fellow members and confirmed that he would continue to consult all elected members on major issues.

TC 09/10     Appointment of Deputy Leader of the Council

Councillor A Hammond proposed and Councillor B Stoker seconded a nomination for Councillor G Swinbank be elected for Deputy Leader of the Council.

There being no further nominations Councillor G Swinbank was duly elected Deputy Leader of the Council for 2010/11.

TC 10/10     Membership of full Committees

It was **resolved** that the membership of the Committees be as follows:-

- a)     Service and Amenities Committee     -     all Members
- b)     Resources Committee                     -     all Members

TC 11/10     Schedule of Meetings

It was **resolved** that the schedule of meetings be approved.

TC 12/10     Complaints Committee

It was **resolved** that the membership of the Complaints Committee be the Town Mayor and the Chairman and Vice-Chairman of full Committees.

TC 13/10     Sub-Committees

It was **resolved** that the membership of the Sub-Committees be as follows:-

- a)     Staffing Sub-Committee     -     Town Mayor, Deputy Town Mayor and Chairman and Vice-Chairman of full committees.
- b)     Planning Sub-Committee     -     Chairman and Vice-Chairman of Service and Amenities Committee plus one Member from each ward being Councillor R Matthews (Byerley), Councillor A Hammond (Thickley) and Councillor L Iddon (Sunnydale).

TC 14/10 Working Parties

It was **resolved** that the membership of the working parties for 2010/11 be as follows:-

- |                       |   |  |
|-----------------------|---|--|
| Civic Hall Management | - | Chairman of Service & Amenities Committee      |
|                       | - | Vice Chairman of Service & Amenities Committee |
|                       | - | Councillor L Iddon                             |
|                       | - | Councillor G G Lewis                           |
|                       | - | Councillor A Hammond                           |
|                       | - | Councillor G M R Howe                          |
|                       | - | Councillor F Timmiss                           |
|                       | - | Councillor T M Bannister                       |
| Allotments            | - | Chairman of Service & Amenities Committee      |
|                       | - | Vice-Chairman of Service & Amenities Committee |
|                       | - | Councillor L Iddon                             |
|                       | - | Councillor G G Lewis                           |
|                       | - | Councillor M Hardy                             |
|                       | - | Councillor J G Huntington                      |
|                       | - | Councillor A Walker                            |
|                       | - | Councillor V Chapman                           |

TC 15/10 Representatives on Outside Bodies

It was **resolved** that the representatives on outside bodies be as follows:-

- |    |  |   |  |
|----|--|---|--|
| a) | Parish Plan Steering Group                           | - | Cllr D Hancock   |
|    |  | - | Cllr J G Huntington  |
| b) | County Durham Association of Local Councils          | - | Cllr J G Huntington  |
|    |  | - | Cllr G Swinbank  |
| c) | Bishop Auckland and Shildon Local Councils Committee | - | Cllr J G Huntington  |
|    |  | - | Cllr D Hancock   |
|    |  | - | Cllr A Walker  |
|    |  | - | Town Clerk   |
| d) | Shildon People's Centre Management Committee         | - | Cllr G M R Howe  |
|    |  | - | Cllr M S Hardy   |
| e) | Jubilee Fields Community Association                 | - | This matter be deferred to the June meeting of the Town Council                                    |
| f) | Shildon Community Safety Group                       | - | Cllr T M Bannister   |
|    |  | - | Further consideration of the second nomination be deferred to the June meeting of the Town Council |
| g) | Museum Forum   | - | Cllr S C Bird  |

- h) Sedgefield & District Advice & Information Service - Cllr J G Huntington
- i) Shildon Children & Young Peoples Action Network (SCYPAN) - Cllr B H Stoker  
- Cllr G Swinbank (Reserve)
- j) Larger Local Councils Forum - Cllr S C Bird  
- Cllr V Chapman
- k) Shildon Youth Council Working Group - Cllr B H Stoker  
- Cllr T M Bannister

TC 16/10 Review of Standing Orders

**Resolved** that the draft revised Standing Orders be approved and adopted.

TC 17/10 Minutes of Ordinary Council Meeting

**Resolved** that the minutes of the Ordinary Meeting of the Town Council held on 26<sup>th</sup> April 2010 be approved and adopted.

TC 18/10 Committees

**Resolved** that the minutes of the following Committees be approved and adopted:

- a) Service and Amenities - 10<sup>th</sup> May 2010
- b) Resources - 10<sup>th</sup> May 2010

TC 19/10 Report from representatives on outside bodies.

- a) Minutes of the meeting of the Shildon Community Safety Group held on 21<sup>st</sup> April 2010– **resolved** that the minutes be received.
- b) Notes of the meeting of the Shildon Children and Young Peoples Action Network held on 21<sup>st</sup> April 2010 – **resolved** that the notes be received.
- c) Minutes of the Ordinary meeting of the Bishop Auckland and Shildon Local Councils Committee held on 18<sup>th</sup> March 2010 – **resolved** that the minutes be received.
- d) Minutes of the meeting of the County Durham Larger Local Councils Forum held on 12<sup>th</sup> February 2010 – **resolved** that the minutes be received.

TC 20/10 Strategic Review of Residential Care Homes and Older Peoples Services

The Town Clerk provided Members with copies of the latest correspondence with Durham County Council regarding this matter and a copy of the response received from the Leader of Durham County Council on 21<sup>st</sup> April was circulated to the Members at the meeting.

**Resolved** that the Town Council continues to express its dissatisfaction at the consultation process undertaken by the County Council, particularly with regard to the treatment of the town and parish councils.

TC 21/10      Honorary Freemen and Freewomen

**Resolved** that the report of the Town Clerk be noted.

TC 22/10      Appreciations & Congratulations

**Resolved** that the schedule of mayoral engagements attended be noted.

TC 23/10      Exclusion of Press and Public

That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council now excludes the press and public on the grounds of the confidential nature of the business to be transacted since publicity would be prejudicial to the public.

TC 24/10      Annual Internal Audit Report

**Resolved** that the annual internal audit report be approved and accepted.